



EXECUTIVE DIRECTOR
Steven L. Trujillo

201 South Victoria Avenue, Pueblo, CO 81003-3434
Phone (719) 542-6741 (Voice/TTY) (800) 659-2656 Fax (719) 546-5398

NOTICE OF POSTING

In accordance with the Housing and Urban Development regulations, the Housing Authority of the City of Pueblo is hereby posting its proposed Sales and Service Charges for 2024 for Mineral Palace Tower, Union Plaza and Richmond Senior Apartments.

The Housing Authority of the City of Pueblo encourages resident comments. All comments must be submitted in writing and received by 4:30 p.m., December 19, 2023, at 201 South Victoria, Pueblo CO 81003, attention Steven L. Trujillo. Copies of the proposed Sales and Services Charges can be obtained at 201 South Victoria, Pueblo, CO or through our web site at hapueblo.org.

Submitted this 20th day of November 2023



**HOUSING AUTHORITY OF THE CITY OF PUEBLO
PROPOSED SCHEDULE OF SALES AND SERVICES TO RESIDENTS OF
MINERAL PALACE TOWER, UNION PLAZA AND RICHMOND SENIOR APARTMENTS
JANUARY 1, 2024**

POLICY FOR CHARGING A RESIDENT

Housing residents will be charged for repairs to the resident's unit or other Housing property in the development caused by the resident or guests as a result of abuse, misuse or negligence. **There is no charge for normal wear and tear.**

The resident will be charged for work requested that is not a "necessary" repair of leased premise, such as replacing door locks when locks are not damaged.

The resident will be charged a \$25 service call for a technician going out on a false report of an emergency. For example: reporting a gas leak as an excuse to get a technician out to repair a non-emergency item. **Plugged sinks, tubs, and toilets are considered emergency items only on weekends and holidays.**

Residents will be charged for cost plus HACP labor or contract cost plus HACP labor on any items not identified.

	COST - DURING BUSINESS HOURS	COST-AFTER BUSINESS HOURS
APPLIANCES		
Range Control Knob	38.00 ea	N/A
Burner Grate	63.00 ea	N/A
6" Drip Pan	15.00 ea	N/A
6" Ring	15.00 ea	N/A
8" Drip Pan	16.00 ea	N/A
8" Ring	15.00 ea	N/A
Crisper Top	64.00 ea	N/A
Refrigerator Shelf Rack	44.00 ea	N/A
Refrigerator Shelf Bar	34.00 ea	N/A
Refrigerator End Cap	49.00 ea	N/A
Refrigerator Kick Plate	HACP cost plus labor	N/A
Refrigerator Light Cover	51.00 ea	N/A
Appliance Light Bulb	14.00 ea	N/A
Range Hood Light Cover/Filter	16.00 ea	N/A
BATHROOM ACCESSORY		
Medicine Cabinet Shelf	HACP cost plus labor	N/A
Towel Bar	17.00 ea	N/A
Towel Bar Bracket	23.00 ea	N/A
Shower Curtain Rod	18.00 ea	N/A
Shower Curtain Rod Holder	18.00 ea	N/A
Toilet Paper Bracket	23.00 ea	N/A
Toilet Paper Spindle	7.00 ea	N/A
Toilet Seat (all)	22.00 ea	N/A
Sink/Tub Stopper	8.00 ea	N/A
ELECTRICAL		
Light Bulb/CLF Bulb	11.00 ea	N/A
Light Fixture	HACP cost plus labor	N/A
Light Cover	HACP cost plus labor	N/A
Receptacle	13.00 ea	N/A
Receptacle Cover	6.00 ea	N/A
Single Pole Switch	7.00 ea	N/A
Single/Double Switch Cover	7.00 ea	N/A
Ground Fault Receptacle	25.00 ea	N/A

	COST - DURING BUSINESS HOURS	COST-AFTER BUSINESS HOURS
Smoke Alarm/Smoke CO Combo Alarm	86.00 ea	N/A
ALARMS		
Reattach	25.00 ea	N/A
Replace Missing Batteries	25.00 ea	N/A
False Alarm -Pull Station/Smoke	25.00	50.00
DOORS/HARDWARE		
Exterior Wood Solid Core (standard size)	300.00 ea	N/A
Balcony Screen Door	HACP cost plus labor	N/A
Balcony Door	HACP cost plus labor	N/A
Interior Hollow Core Door	160.00 ea	N/A
Wooden Closet Door	102.00 ea	N/A
Closet Door Knob	14.00 ea	N/A
Passage/Privacy/Dummy Knob	17.00 ea	N/A
Door Stop (all)	9.00 ea	N/A
LOCKS/KEYS		
Mail Box Key	12.00 ea	N/A
Unit Key (Non-Primus)	12.00 ea	N/A
Unit Key (Primus)	22.00 ea	N/A
Building Control Key/Fob	24.00 ea	N/A
Lock Out	30.00	60.00
Change Deadbolt Core	30.00 ea	N/A
Replace Deadbolt Lock	250.00 ea	N/A
HVAC		
Replace Thermostat	65.00	130.00
PLUMBING		
Plugged Sink - In House	48.00 ea	96.00 ea
Plugged Tub - In House	48.00 ea	96.00 ea
Plugged Toilet - In House	24.00 ea	48.00 ea
Plugged Sink - Contract	Contract cost plus HACP labor	Contract cost plus HACP labor
Plugged Tub - Contract	Contract cost plus HACP labor	Contract cost plus HACP labor

	COST – DURING BUSINESS HOURS	COST- AFTER BUSINESS HOURS
Plugged Toilet – Contract	Contract cost plus HACP labor	Contract cost plus HACP labor
Plugged Main Line – Contract	Contract cost plus HACP labor	Contract cost plus HACP labor
Garbage Disposal Stuck	20.00	40.00
Reset Disposal	20.00	N/A
Sink Stopper/Crumb Cup	8.00 ea	N/A
Aerator	6.00 ea	N/A
<p>VACANCY PREPARATION A charge for cleaning units, stove, refrigerator, etc. upon move out will be assessed on time spent in restoring unit to its move in condition. Normal wear and tear will be prorated on a five year and over resident plan. The prorated charges shall be based as follows: (NOTE: prorated charges DO NOT apply to transfers, skips or evictions)</p>		
1-12 Months	Full Charge	
13-24 Months	20% reduction	
25-37 Months	40% reduction	
38-49 Months	60% reduction	
50-59 Months	80% reduction	
Over 60 Months	100% reduction	
Carpet Cleaning	Contract cost plus HACP labor	
Cleaning Rooms	30.00 per room	
Completely Clean Stove	HACP cost plus labor	
Completely Clean Refrigerator	HACP cost plus labor	
Removal of Furniture, Items, or Trash Left in Unit	176.00 per load	