



Job Announcement

Eligibility: Housing Authority of the City of Pueblo Employees and Qualified Public

April 2, 2025

The Housing Authority of the City of Pueblo has an opening for the position of:
Groundskeeper.

This is a full-time non-exempt (hourly) position with a starting rate of \$17.70 per hour in addition to our full-time benefit package with over 30 days of paid time off accrued in the first year of employment, affordable health insurance with contributions towards your health savings account from the agency and more!

Please review the attached job description and qualifications carefully before completing an application.

Applications may be obtained at the Central Management Facility, 201 S. Victoria Ave between 8:00 a.m. and 4:30 p.m. or on our website at www.hapueblo.org

You may submit your application in-person or email to:

anthony.linan@hapueblo.org

Job posting will remain open until filled.



Date: 11/2022

Title: Groundskeeper

Status: Full-time/Non-exempt

General Purpose

Performs manual work of routine difficulty involving grounds maintenance, as well as other related work as assigned by supervisor.

Essential Duties and Responsibilities

- Mows lawns, pulls and sprays weeds, and rakes leaves as assigned
- Trims trees, shrubs, bushes, and hedges
- Cultivates and maintains flower and shrubbery beds, waters grass and plants
- Applies fertilizer, pesticides, and herbicides as directed
- Maintains appearance of grounds by picking up litter, sweeping sidewalks, parking lots and entryways, and emptying trash containers
- Completes snow removal tasks such as shoveling sidewalks, steps, and doorways as needed during winter months
- Operates snowblower to clear roads, sidewalks, driveways, and parking lots
- Performs other duties as necessary or requested by supervisor

Required Skills/Abilities

- Ability to operate various types of power equipment including lawnmowers, trimmers, hedge trimmers, leaf blowers, and other landscaping equipment
- Ability to use hand tools required for landscaping
- Extensive knowledge of landscaping techniques and processes
- Ability to follow instructions and complete assignments
- Excellent time management skills

Education, Training and Experience

- High School Diploma or equivalent preferred
- One – two years of relevant experience preferred
- On-the-job training offered
- Must have a valid Colorado Driver's License with ability to be covered by HACP fleet auto insurance

Working Environment and Physical Responsibilities

- Prolonged periods walking, standing, bending, stretching, pushing, pulling, climbing ladders, or kneeling
- Must be physically able to operate power equipment
- Must be able to lift up to 50 pounds at a time
- Must be able to work in a variety of weather conditions
- May be exposed to skin irritants and is provided with personal protective equipment in accordance with HACCP safety regulations

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel within this classification.